HOW TO CREATE A CLINIKO API KEY:

Step 1: Log in to your Cliniko Account

Step 2: Access 'My Info'

- Once logged in, click on "My info" located at the bottom-left corner of the

dashboard.

Step 3: Enable API Key Creation (If not already enabled)

- Scroll down to the "API keys" section.
- If you see an option labelled "Allow yourself to create and use API keys", toggle it to "Yes".
- Click "Update user" at the bottom of the page to save this setting.

Step 4: Manage API Keys

- After updating, return to the "API keys" section and click on "Manage API keys".

Step 5: Create a New API Key

- Click the "Add an API key" button.
- In the dialog that appears, enter a descriptive name for the API key (e.g., "WaitOnce Integration") to identify its purpose.
- Click "Create API Key"

Step 6: Copy and Store the API Key securely

- Once the API key is generated, a long string of characters will appear. This is your API key.
- Important: Copy this key immediately and store it securely. For security reasons, Cliniko will not display this key again after you close this window.

Step 7: Use the API Key for Integration

- Paste this API key into the relevant box when onboarding to WaitOnce to integrate it with your Cliniko.